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| **evaluation results** | **Description** |
| Is evaluation information summarized?  Does summary provide meaningful information that is understood by all team members?  Is information updated from year to year? |  |
| **Parent and/or Student concerns** |  |
| Are parent & student concerns identified?  Are they addressed in the IEP?  Have concerns changed over time? |  |
| **Student Strengths,**  **Inerests, Preferences** |  |
| Are strengths, interests and preferences identified and updated year to year?  Are personal accomplishments and attributes identified/updated year to year?  Is this information relevant to involvement and progress in the general education curriculum?  Are post-secondary goals included for students 14 years or older? How have they evolved over time? |  |
| **Special Factors** |  |
| Have all special factors been considered?  Are all the applicable factors supported by information in the present level statements?  Are all special factors addressed in either goals and/or accommodations? |  |

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| **Present Levels of Academic Achievement and Functional Performance** |  |
| Are the characteristics of the student’s disability described?  Are specific examples of how the disability affects progress in the curriculum provided?  Does this change over time? |  |
| What changes in skills/behaviors are noted from year to year?  Are there descriptions of how the student demonstrates certain skills (independently or with a clear description of the scaffolds necessary)?  Is the student’s disability related need clear?  Is there specific baseline data that quantifies the student’s current level of performance in an area of need? How does this compare to last year’s baseline data? |  |
| Is there evidence of the student’s functional performances in the general education curriculum?  Is there information that describes the barriers to access the general education curriculum?  Is there information that describes the pathways (accommodations) that support increased access to the general education curriculum? |  |

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| **MEASURABLE ANNUAL GOAL** |  |
| Does the goal include the following:   * Timeframe * Under what condition * Target skill/behavior * Performance criteria   Is the goal directly connected to information in the present level of performance (need)?  Does the goal show progress from previous year’s goal? |  |
| How will you know if the student achieves goal?   * Tool or methodology * Schedule * Personnel * Location (if relevant) |  |
| **Benchmarks/Objectives**  **(if required)** |  |
| Do the objectives/benchmarks directly relate to the current performance level?  Do the objectives/benchmarks directly relate to the goal? |  |